

## **COMMUNITY FOUNDATION OF THE EASTERN SHORE, INC. Scholarship Opportunities for Nonprofits**

The Community Foundation of the Eastern Shore is offering scholarships for nonprofit organizations in Somerset, Wicomico, and Worcester counties to cover the cost of tuition and required fees for the following courses:

Experience Windows Vista and Office 2007	Essentials of Human Resource Management
Microsoft Word, Excel, or PowerPoint 2007	First Line Supervision: Skills for Leadership Success
Microsoft Word—Level I or II	Improving Employee Performance
Microsoft Word: Mail Merge	Leading From Anywhere Within the Organization
Microsoft Excel—Level I or II	Making the Difference: Practices of Effective Leaders
Microsoft Access—Level I or II	Managing Multiple Priorities and Conflicting Demands
Microsoft PowerPoint Seminar	Providing Exceptional Customer Service to Difficult People
Microsoft Publisher	Results Driven Leadership for Team Success
QuickBooks—Level I or II	Strengthening Internal Partnerships/Serving Our Internal Partners
QuickBooks Solutions for Nonprofits	Stretching Your Advertising Dollars...
American Sign Language I	Successfully Managing Your Career
Conversational Spanish I	Supervision and Leadership Techniques for Personal and Professional Success
Fundamentals of Spanish I or II	Team Chemistry: Building Shared Commitment Within Your Organization
Preparing and Submitting Grant Proposals	The Supervisor's Role in Resolving Conflict
Big Business Marketing on a Small Business Budget	Time Management and Organization Skills
Communication in the Workplace	Writing Skills for Supervisors
Create and Edit a Public Service Announcement (PSA) for Your Organization	
Decision Making Strategies: A Systematic Approach	
Delegation Skills: Efficiency, Motivation, and Trust	

Textbooks or other educational materials that are not part of the fees are not covered by this scholarship and will be the responsibility of the applicant. To be eligible for this program, applicants must be currently employed by or active volunteers in an IRS designated 501(c)(3) charitable organization located in Somerset, Wicomico or Worcester County. A copy of the program guidelines and application procedure are available on the Foundation's website ([www.cfes.org](http://www.cfes.org)) or by contacting the Program Officer at (410) 742-9911. Please note that applications are considered on a first-come, first-served basis.